



KNUTSFORD MULTI-ACADEMY TRUST
PROVDER ACCESS POLICY

Policy lead:	Mrs J Pickford, Careers
Last review date:	July 2018
Next review date:	June 2019
Approval needed by:	Board of Governors

Introduction:

This policy statement sets out the academy's arrangements for managing the access of providers to students at Knutsford Multi-Academy Trust, for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement:

All students in years 8 – 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options' events, assemblies, group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests:

Procedure:

A provider wishing to request access should contact Mrs J Pickford, Careers IAG Co-ordinator. Email: jpf@knutsfordacademy.org.uk Telephone: (01565) 633294

Opportunities for access:

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. These include:

- Academy Careers Fair
- Work experience placements
- Presentations delivered through assemblies
- Workshops delivered through 25 minute link time period or one hour PHSCE lessons
- STEM events and activities
- Information evenings for parents and students
- Visits to a provider
- Post 18 masterclass programme

Please speak to our Careers IAG Co-ordinator to identify the most suitable opportunity for you.

Premises and facilities:

The academy will make rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other specialist equipment

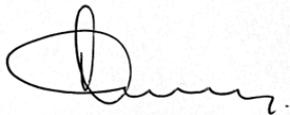
to support provider presentations. This will all be discussed and agreed in advance of the visit with either the Careers IAG Co-ordinator or other relevant members of staff.

Providers are welcome to send copies of their prospectus or other relevant course literature. These will be available to students in the careers office.

Approval and review:

Approved by Governors at Curriculum and Standards Committee: June 2018

Next review: June 2019

A handwritten signature in black ink, appearing to read 'Bob Armstrong', with a large loop at the start and a wavy tail.

Signed: Bob Armstrong, Chair of Governors

A handwritten signature in black ink, appearing to read 'J. A. Whittaker', with a large loop at the start and a wavy tail.

Signed: James Whittaker Head teacher